

Drug Free Workplace Affidavit Attachment Assistance for Affidavit Item 2(b)
“A description of the licensee’s alcohol and substance testing program”

To assist with the prompt review of requests for certification as a Drug Free Workplace in accordance with 805 KAR Chapter 11 and KRS 351.186 the following information must be provided in the attachment to affidavit item 2(b)

Note: Links to more information are available by using the underlined text.

Provide a written description of the licensee’s drug and alcohol testing program that includes:

- 1. Occasions testing will occur;**
- 2. Testing methods;**
- 3. The substances tested for in the testing program, and**
- 4. Collection, testing and review information:**
 - The specimen collection service name, address, phone number and contact person;
 - Description of specimen collection and breath alcohol testing protocols;
 - The [SAMHSA certified laboratory](#) name, and address that will perform drug testing;
 - The Medical review Officer (MRO) name, address, and phone number and certifying body for the MRO that will be reviewing the lab test results.
 - A description of the statistically valid methodology that will be applied to random testing.
- 5. When a breathalyzer is used for breath alcohol test:**
 - **include the make and model of the breathalyzer;**
 - **a description of the testing protocol; and**
 - **training certification for the individual performing the test.**

Additional assistance information:

For OMSL DFW certification, drug testing is a required component of a drug-free workplace policy and must adhere to the following:

[Collection of samples and testing must adhere to all standards, procedures and protocols set forth by the US Dept. of Health and Human Services’ Substance Abuse and Mental Health Administration.](#)

At a minimum testing must occur:

- *after conditional offer of employment;*
- *after being selected using a statistically valid, unannounced random method;*
- *following any mine accident that requires off-site medical attention,*
- *for reasonable suspicion, and;*

- *follow-up testing for up to one year after the successful completion of an employee assistance program*

Breath alcohol testing can be done utilizing a breathalyzer with concentration of less than .04 being acceptable.

Urine drug testing is acceptable, however any method approved by the US Dept of Health and Human Services Substance Abuse and Mental Health Administration may be considered for approval on a case by case basis.

At a minimum testing must include the following:

- *amphetamines;*
- *cannabinoids/THC, cocaine,*
- *opiates, PCP,*
- *benzodiazepines,*
- *propoxyphene,*
- *methaqualone,*
- *methadone,*
- *barbituates, and*
- *synthetic narcotics which include hydrocodone, hydromorphone, oxycodone and oxymorphone.*

These tests must be performed by a [SAMHSA certified laboratory](#).

The medical review officer that interprets the test results must follow the guidelines set forth in the [SAMHSA Medical Officer Review Manual](#).